

# EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR CULTURE, SPORT AND TOURISM

THURSDAY, 25 March 2021

**PRESENT: Councillor:** P. Hughes-Griffiths (Executive Board Member).

**The following officers were in attendance:**

I. Jones, Head of Leisure  
J. Davies, Senior Cultural Services Manager  
C. Daniels, Senior Sports and Leisure Manager  
M Mason, Museum Development Manager  
N Thomas, Senior Outdoor Recreation Manager  
K. Thomas, Democratic Services Officer

Virtual Meeting - 10.00 - 10.30 am

**1. DECLARATIONS OF PERSONAL INTEREST**

There were no declarations of personal interest.

**2. DECISION RECORD - 15TH JULY, 2020**

**RESOLVED** that the decision record of the meeting held on the 15<sup>th</sup> July, 2020 be signed as a correct record.

**3. LEISURE CHARGES 2021-22**

The Executive Board Member considered the Leisure Charges 2021-22 report seeking approval of the proposed charges that formed part of the income generating plan for the leisure division for 2021-22. The report included charges for the following:-

- Cultural Services (Arts, Museums, Theatres, Libraries and Archive)
- Sports & Leisure venues (Leisure Centres, swimming pools, Actof online products and Actif Community Sports Charges)
- Outdoor Recreation (Country Parks, including the Millennium Coastal Park, Pendine Beach car park and Pendine Outdoor Education Centre.

The Executive Board Member referred to the effects of the covid-19 pandemic on Leisure Services and endorsed the statement in 2.2 of the Executive Summary whereby the charging report would be used as a core framework that allowed managers to work within, particularly for seasonal and membership charges. It was noted the Executive Board Member would be consulted as part of any significant changes to the proposed schedule of rates and the principle of any adjustments would also have to be agreed, and signed off, by two senior officers and the Head of Service to ensure accountability and flexibility would continue, as in previous years.

The Head of Leisure reminded the Executive Board Member that the Council had entered into a contract in 2018 with Burry Port Marina to manage and

operate Burry Port Harbour with mooring charges now being set by that company and a proportion thereof being paid to the Council. He advised that an issue requiring to be factored into those charges related to the level of car parking charges to be applied to mooring holders. An agreement had now been reached with the company for a £10 parking charge to be applied to mooring holders, while they remained as such, which the company would then pay to the Council.

**RESOLVED to approve the Leisure Charges 2021-22 as set out in the report.**

#### **4. COFGÂR EXHIBITIONS AND DISPLAYS FRAMEWORK**

The Executive Board Member considered a report on the adoption of the Cofgâr Exhibitions and Displays Framework establishing a structure and providing continuity for Cofgâr during a time of development and change. It was noted that any exhibition framework or display should be the result of a long development process supported by professional standards, best practice and consideration of purpose, audiences, learning outcomes, methodology, horizon scanning, risk and performance management. The proposed framework demonstrated how exhibitions and displays were aligned to strategic goals and set out the values and objectives that informed the activity. It also communicated what people could expect from the exhibitions and displays programmes and provided a basis on which the performance of the service could be measured.

This was the first iteration of the framework which would be reviewed every three years, or sooner, in the event of a significant change in service and was intended to be made publicly available on the Cofgâr website in due course

**RESOLVED that the Cofgâr Exhibitions and Displays Framework be approved.**

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**EXECUTIVE BOARD MEMBER**

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**DATE**